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1.0 Background to the working groups

The BE steering group selected the best mix of work streams from a broad range of topics that would add knowledge to the existing knowledge pool of BE members. Six work streams were selected for 2007 progression with details circulated to members. Work stream teams were formed from enthusiastic members who have chosen to be active participants and drive and determine the workstream outputs.

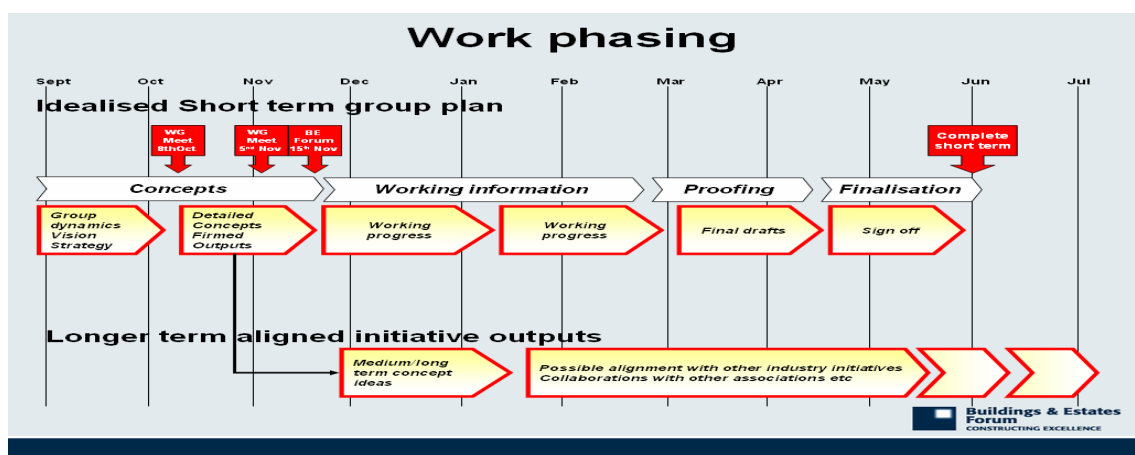
1.1 WG Chairmen

The Chairmen of the groups are BE Steering Members who had a passion for the subject and were prepared to volunteer themselves and their time.

Markets	Environment	To develop practical measures on a company and personal level that will respond to the climate change agenda <i>Led by Chris Gilmore HBG</i>
	Whole Life/FM	Develop the profile and processes to allow member companies to formulate responses and offering for work secured on a whole life basis. <i>Led by Adam Tarling ISG Cathedral</i>
	PFI	Provide guidance to member companies on the PFI process and recommend responses and representation on new ways and developments.
Processes	Off Site	Making offsite, prefabrication and standardisation work on a wider/more common basis.
	New Materials	To produce a report that raises awareness of new material solutions that will impact on the construction industry over the next 5 years.
	Procurement	Procurement - A review of all aspects of procurement within the construction supply chain and to offer guidance and recommendation. <i>Led by Andrew Kane Faulkner Browns</i>
	Design Management	To produce a report entitled Design Management as a key to unlocking value from the supply chain. <i>Led by Tony Whitehead Defence Estates</i>
	Lean	Development of guidance for the practical application of lean theory onto construction sites to improve project based industry performance whilst supporting developing individual company cultures.
Behaviors	Multi Skilling	Multi Skilling - Examine the opportunities and barriers for multi skilling at professional, managerial and workforce levels.
	Collaborative Cost Reduction	Evaluate and recommend behaviours and processes in the area of improving value whilst collaboratively driving cost down for clients. <i>Led by Murray Rowden Turner & Townsend</i>
	New Ways of Working	Develop an understanding of the implications for member companies of diversity, flexible working and other new working practices. <i>Led by Brendan Morahan Taylor Woodrow</i>

1.2 Preliminary time frame

Short term time line logic tabled as a potential way forward.



- Assumed 6 group meetings min phased to suit output stages
- Smaller interim meets to suit task group formats/outputs

1.3 Strategies

Short, medium and long term strategies to be produced to create alignment and possible linkages with other industry initiatives.

2.0 Summary Task group updates

2.1 Design Management: Led by Tony Whitehead, Defence Estates

Challenge To produce a report entitled Design Management as a key to unlocking value from the supply chain.

Meet 2 held 19th October – 13 attendees 2 apologies. Good group dynamics.

No Clients (Tony Whitehead surrogate Client) Specialist contractor gap plugged by input from George Adams SPIE Matthew Hall.

Direction - Members keen to explore design management definition, best practice sharing, tactics, tools and techniques.

2.2 Better Ways of Working: Led by Brendan Morahan, Taylor Woodrow

Challenge Develop an understanding of the implications for member companies of diversity, flexible working & other new working practices

First group meeting 6th September. 5 attendees, 4 apologies with further 7 interested in group. Full group dynamics good, need less last minute drop outs and full attendance.

No Clients. Human Resources input should be provided by Rider Levitt Bucknall HR manager at next meeting.

Direction - Members keen to investigate what makes a top construction employer/organisation, how to get there, how to make efficient and effective use of scarce human capital whilst providing a great working environment.

2.3 Whole Life/FM: Led by Adam Tarling, ISG Cathedral Contracts

Challenge To develop the profile and processes to allow member companies to formulate responses and offering for work secured on a whole life basis.

Meet 1 held 8th October - 7 attendees, 2 apologies with further 3 interested in group

Group decided to change the title of group to WLV. As an over arching term to incorporate FM and WLC below it.

Group dynamics – No Clients, balance between Cost Managers with some Facilities people. DLE expressed an interest in joining the group.

Direction - Members keen to standardise the definition, use, and promotion of WLC solutions so that that they become the preferred method of project procurement/assessment

2.4 Environment: Led by Chris Gilmour, HBG

Challenge To develop practical measures on a company and personal level that will respond to the climate change agenda

Held 2 meetings with large group membership of 33. Each meeting consisted of approx 15 people Potential duplication between Environmental group is reduced by same Chairman also Sustainability group broader with triple bottom line focus.

12 Ideas have been put forward by the group to take forward.

Direction - Members keen to produce environmental guidance (company and personal level, investigate environmental and energy benchmarks and how to achieve excellent compliance.

2.5 Collaborative Cost Reduction: Led by Andrew Kane, FaulknerBrown

Challenge To evaluate and recommend behaviours and processes in the area of collaboratively driving cost down for end user clients.

First group meeting held back early Aug.

Linkage with a VALID approach and Richard Saxons BE Valuable proposition. Difficult to find Clients with a hard value measures.

Conversations taking place with RICS to tap into their information.

Direction - Members keen to investigate Better sharing of cost information, and how to use a value management proposition

2.6 Procurement: Led by Murray Rowden Turner & Townsend

Challenge A review of all aspects of procurement within the construction supply chain and to offer guidance and recommendation

Group dynamics Turner & Townsend + 2 others. Need contractor involvement.

Collaborative procurement defined and clear on approx 90% of deliverables. Decisions on what output could be produced have been formulated into SPP.

Direction - Output toolkits for procurement that focus on a collaborative environment.

3.0 BE Forum 15 November

Challenge *Make the day interesting, informative, provide updates, investigate WG gaps and overlaps, member's needs.*

3.1 Morning session

3.1.1 Key note speaker

Requested to add dynamic and enliven the day. Speaker needs to refer to the WG aspects in his presentation (approx 30 mins). Key speaker should be able to relate potential WG outputs to the problem areas that have to be overcome.

Opportunity ***Roger Madellin from Argent talking about Kings Cross would be ideal.***

Action ***SS to approach Argent to see if suitable speaker available.***

3.1.2 WG group updates

Should be sufficient to inform, and the inclusion of a suitable case study/examples to promote the benefits of the group will be good way to maintain interest. Also questions/issues for the afternoon session to be set.

Action ***Secretariats – to assist Chairs with potential case studies***

Action ***Secretariats – to discuss possible demonstration exemplars with Jon D'Sousa***

3.2 Afternoon session

Each Chair has a WG zone/table + Flip chart.

The assembled audience will be split into groups by them self selecting three specific WG zones where they will be able to interact with the Chair.

WG Chairs can define specific WG need topics for discussion or run with questions/issues/gaps/overlaps/concerns that audience groups have noted down from morning session.

After a fixed period of time each audience group should move on to another WG Zone.

At the end of the ~~speed-dating~~ session (Kevin Thomas?) can have a collaboration slot to allow Chairs collate their thoughts/outcomes.

Final brief summaries from each of the Chairs. Possible rallying cause for more Client involvement and steerage!!!!!!

Afternoon close.

3.3 Location/agenda/timings

- **Location**

London Art House
2-18 Britannia Row
Islington
London, N1 8PA

- **Provisional Agenda**

09:30 Registration

10.00 **Chairman:** Vaughan Burnand Welcome

10.10 Guest Speaker

10.40 Procurement – Murray Rowden, Turner & Townsend
Presentation, case study, questions/issues and 5 min questions.

11.05 Whole Life/FM – Adam Tarling, ISG Cathedral Contracts
Presentation, case study, questions/issues and 5 min questions

11.30 Coffee

11:45 Collaborative Cost Reduction – Andrew Kane, FaulknerBrown
Presentation, case study, questions/issues and 5 min questions

12.10 Design Management – Tony Whitehead, Defence Estates
Presentation, case study, questions/issues and 5 min questions

12.35 Better Ways of working – Brendan Morahan, Taylor Wimpey
Presentation, case study, questions/issues and 5 min questions

13.00 Environment – Zoe le Grand, Constructing Excellence
Presentation, case study, questions/issues and 5 min questions

13.30 Lunch

14.15 Members select to go to 3 Tables (in rotation) to deliver
solutions
15 mins at each table

15.00 Summary - Kevin Thomas, Visionality

15.15 Feedback from Chairmen 3 mins each with spare if necessary

15.45 End and tea